Twin Falls City Council
Minutes

Monday, December 4, 2023, 5:00 PM

Council Chambers
203 Main Avenue East. Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Ruth Pierce, Vice Mayor Christopher Reid, Council Members Craig Hawkins, Jason Brown, Spencer Cutler, Nikki Boyd & Alexandra Caval.

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, Captain Matt Hicks, Deputy City Attorney Linda Wells, City Engineer Troy Vitek, Public Information Coordinator Josh Palmer, Streets Superintendent Mark Thomson, Fire Chief Les Kenworthy, Deputy Fire Chief Mitchell Brooks, Desktop Support Analyst Kim Hafer, Deputy City Clerk Amy Luna.

Mayor Pierce called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS

4) CONSENT CALENDAR

MOTION: Vice Mayor Reid moved to approve the Consent Calendar as presented. **Council Member Caval** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

a) Request to approve City Council 2023 November 27, Minutes.
b) Request to approve Accounts Payable for November 16-29-, 2023.
c) Request to approve November 29, 2023, Travel Requests.
d) Request to approve Jump Time Alcohol License Application.
e) Request City Council to approve the Special Event Permit for the organizers of the Living Nativity event.

5) ITEMS OF CONSIDERATION

a) Request to confirm the City Manager's appointment of Kristen Kohntopp to the position of Human Resource Director.

City Manager Rothweiler requested to confirm the City Manager's appointment of Kristen Kohntopp to the position of Human Resource Director.

Discussion ensued on the following:
Council Member Cutler: Spoke in favor of Kristen Kohntopp's appointment.

MOTION: Council Member Boyd moved to confirm the City Manager's appointment of Kristen Kohntopp to the position of Human Resource Director. **Council Member Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

Mayor Pierce issued the Oath of Office.

b) Request to confirm the City Manager's appointment of Craig Kingsbury to the position of Police Chief.

City Manager Rothweiler requested to confirm the City Manager's appointment of Craig Kingsbury to the position of Police Chief.

Discussion ensued on the following:
Vice Mayor Reid: Asked about his six weeks and what made him decide to come back to work in the City.
Craig Kingbury: Thanked **Captain Matt Hicks** for filling in as Chief during his absence.
Council Member Hawkins: Asked if his travels were done on a Harley.

MOTION: Vice Mayor Reid moved to confirm the City Manager's appointment of Craig Kingsbury to the position of Police Chief.
Council Member Brown seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

Mayor Pierce issued the Oath of Office.

City Manager Rothweiler thanked **Captain Matt Hicks** for filling in during these trying times and looks forward to many years of service with him.

c) Request to utilize City Reserves to cover additional cost with purchase of a new plotter for the engineering department.
City Engineer Vitek requested to utilize city reserves to cover additional cost with the purchase of a new plotter for the engineering department.

Discussion ensued on the following:
Council Member Caval: Asked for clarification on the price of the plotter.

MOTION: Council Member Brown moved to approve the request to utilize city reserves in the amount of $4,499.41 to cover additional costs with our purchase of a new plotter for the engineering department. **Council Member Boyd** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS
City Manager Rothweiler stated that the City of Twin Falls will be closed to the general-public for our Annual City Retreat on December 12, 2023.

8) PUBLIC HEARINGS

9) EXECUTIVE SESSION

a) § 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.
MOTION: Vice Mayor Reid moved to adjourn to Executive Session 74206(1)(b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student. **Council Member Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

10) ADJOURNMENT
Adjourned into Executive Session at 5:29 PM. The regular meeting adjourned at 6:40 PM

Amy Luna

Amy Luna, Deputy City Clerk

**If you wish to have a full accounting of this meeting, please listen to the recording that is located on our website. ** Tfid.org